

W. S. B. I.

Memorandum Date: November 19, 2003

Order Date: December 3, 2003

TO: Board of County Commissioners

DEPARTMENT: Children and Families

PRESENTED BY: Alicia Hays, Department Director

AGENDA ITEM TITLE: ORDER AND RESOLUTION IN THE MATTER OF APPROVING SUBMISSION OF THE PARTNERSHIP AGREEMENT TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES

I. PROPOSED MOTION

MOVE APPROVAL OF THE ORDER AND RESOLUTION IN THE MATTER OF APPROVING SUBMISSION OF THE PARTNERSHIP AGREEMENT TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES

II. ISSUE OR PROBLEM

The Oregon Commission on Children and Families (OCCF) has instituted a new requirement for Local Commissions: the submission of a Partnership Agreement signed by the Chair of the Board of County Commissioners. This Agreement confirms that the Lane County Commission on Children and Families is performing the work identified in the Agreement, given the resources available to support it.

III. DISCUSSION

A. Background and Analysis

The State Children and Families Commissioners in partnership with Local Commissions and AOC Representatives have been working together for many months through the OCCF Emerging Issues process to develop a Partnership Agreement. All 36 counties have reviewed this Agreement, with edits and comments incorporated into the final version. The Emerging Issues Committee believes this Partnership Agreement accurately reflects good practices and effective services and supports.

The Agreement represents an agreed upon scope of work, with attachments

clarifying the details of each Local Commission's workplan. The attachments are a Lane County CCF Self-Assessment Tool completed for the period July 2002-June 2003, and the 2003-05 LCCCF Workplan. While reductions have been made to State and Local Commission budgets, OCCF has tried to preserve the infrastructure of the system so that there continues to be staff in every county to continue community work.

This Agreement is not intended as evaluation of LCCCF staff, which is done through county personnel procedures. This Agreement serves as a means for Local Commissions and Boards to understand and access the overall Commission on Children and Families system within their county.

On Wednesday, November 19, the Lane County Commission on Children and Families approved the Partnership Agreement with its attachments and recommended that it be submitted to the BCC for approval and the BCC Chair's signature. During their October meeting, the CCF reviewed a draft of the Agreement and gave detailed input. Subsequently, staff also reviewed the Agreement and all changes/edits were incorporated.

B. Alternatives/Options

1. To accept the motion to approve submission of the Partnership Agreement to OCCF.
2. Not to accept the motion and request staff to make revisions to the Partnership Agreement.

C. Recommendation

Option 1: Adopt the Order

D. Timing

There is no deadline for submission, but OCCF is recommending submission following CCF and BCC review and approval.

IV. IMPLEMENTATION

Upon Board approval and Chair signature, the Partnership Agreement will be forwarded to OCCF for submission.

V. ATTACHMENTS

Board Order
Partnership Agreement, CCF Self-Assessment Tool, CCF 2003-05 Workplan

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER **ORDER AND RESOLUTION IN THE MATTER OF APPROVING SUBMISSION OF THE PARTNERSHIP AGREEMENT TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES**

WHEREAS, the Oregon Commission on Children and Families (OCCF) has instituted a new requirement for Local Commissions: the submission of a Partnership Agreement signed by the Chair of the Board of County Commissioners,

WHEREAS, the OCCF Emerging Issues Committee believes this Partnership Agreement accurately reflects good practices and effective services and supports,

WHEREAS, the Agreement represents an agreed upon scope of work, with attachments clarifying the details of each Local Commission's workplan,

NOW THEREFORE IT IS HEREBY ORDERED THAT the Board of County Commissioners approves submission of this Partnership Agreement to the Oregon Commission on Children and Families.

APPROVED this _____ day of December, 2003

Chair
BOARD OF LANE COUNTY COMMISSIONERS

APPROVED AS TO FORM
Date 11/21/03 lane county
J. Kaidlaw
OFFICE OF LEGAL COUNSEL

PARTNERSHIP AGREEMENT

Local Expectations:

We, the Board of County Commissioners for LANE County agree that the LANE County Commission on Children and Families is staffed to perform its work in compliance with state statute and federal rules and regulations. This work is detailed in the following components:

- 1) The Board of County Commissioners assures that the Local Commission performs work outlined in the following components. (The attachment titled Components of the LCCF System may be used as a resource for more information.). The components are:
 - a) advising the Board of County Commissioners regarding children and family policies,
 - b) planning for children and families,
 - c) community building and mobilization,
 - d) monitoring and evaluation of local commission on children and families' funded activities, and
 - e) management of local commission resources.
- 2) The BOCC assures that each biennium the local commission conducts a self-evaluation of local commission functioning, including staff and membership, using the attached appendix document or a similar format that includes the above five categories.
- 3) The BOCC assures that all local commission funds shall be used solely for local commission efforts in accordance with the Coordinated, Comprehensive Plan for Children and Families.

By signing this Partnership Agreement and the Grant Award Agreements, the Board of County Commissioners certifies that it has reviewed the self-assessment. The BOCC further certifies that any false or substantially incorrect statements may disqualify this county from receiving funds from the Oregon Commission on Children and Families.

State Expectations:

In support of local commission work, the State Commission performs the following components:

- a) Analyzes and synthesizes the information provided by local commissions for the governor, legislature and other state agencies,
- b) Provides parameters and guidelines for planning for children and families,
- c) Involves Boards of County Commissioners through the Association of Oregon Counties in policy and budget discussions,
- d) Provides technical assistance and training in areas identified as needed by state or local commissions to state and local partners including Boards of County Commissioners and other partners,
- e) Monitors expenditures and reports of local commissions to ensure quality and to identify areas for technical assistance, and
- f) Manages state commission resources to support the work of local commissions.

Chair, Board of County Commissioners

Date

Executive Director, Oregon Commission on Children and Families

Date

Lane County Commission on Children and Families Self-Assessment Tool

Period Assessed: July 2002 to June 2003

Focus Areas	Objectives	Examples of Activities	Measurement Processes	Success
<p>Advising Board of County Commissioners (BCC) on policies about children, youth and families</p> <p><i>Outcome: BCC members have information to make informed decisions</i></p>	<ul style="list-style-type: none"> ▪ Provide leadership and expertise on children and family issues affecting Lane County ▪ Provide information about gaps in service needs, community strengths and resources for children/families—make recommendations for action ▪ Advise BCC on potential state legislative or executive actions affecting Lane County programs, policies or resources ▪ Advise BCC on how other Lane County department programs and policies fit within the broader system of services and supports for children/families ▪ Utilize a variety of advisory groups to CCF to provide information/feedback on issues for children/families, e.g., Early Childhood Team, Family Advisory Committee, PSCC Juvenile Committee, etc. 	<ul style="list-style-type: none"> ▪ Hold joint LCCCF/BCC meetings to discuss key issues for children/families and possible strategies for addressing them ▪ LCCCF Commissioners to appear before the BCC (public comment or scheduled agenda item) regularly to provide information on issues and best practices for children/families ▪ Attend community meetings and provide input/leadership on issues affecting children youth/families, focus primarily on prevention. ▪ Respond to requests for information, provide reports, data to BCC Commissioners as requested ▪ During legislative sessions, monitor progress of bills regarding prevention for children/families and other CCF issues, keep CCF and BCC informed ▪ Attend meetings of the County Legislative Committee as needed to inform of relevant legislative activity and make recommendations regarding level of action ▪ Review county department budgets and policies for impacts on the broader system of services for children and families ▪ Review the county General Fund allocations for services to children and families 	<ul style="list-style-type: none"> ▪ BCC recognizes the importance of including the SB555 Comprehensive Plan (Comp. Plan) in County Strategic Plan updates ▪ Additional resources mobilized to implement proposed strategies from Comp. Plan ▪ Joint meetings are held between LCCCF/BCC ▪ LCCCF members and staff present issues, concerns to BCC regularly (e.g., diversity/ inclusion, youth, early childhood, etc.) 	<p><input checked="" type="checkbox"/> Recommendations from the SB555 Cultural Competency Consultation Group (CCCG) are being incorporated into the County's Diversity Implementation Planning process. LCCCF Director continues to make connections at County Management Team meetings between SB555 and the County Strategic Plan.</p> <p><input checked="" type="checkbox"/> CCF both acted as lead grant-writer and participated in numerous collaborative applications for federal, state and private funding to implement a variety of strategies from the Comp. Plan during this period</p> <p><input checked="" type="checkbox"/> Joint meeting held December 10, 2002</p> <p><input checked="" type="checkbox"/> Both LCCCF members and staff presented a variety of proclamations, letters, issues, and during public comment to BCC</p>

Lane County Commission on Children and Families Self-Assessment Tool

Period Assessed: July 2002 to June 2003

Focus Areas	Objectives	Examples of Activities	Measurement Processes	Success
<p><u>Planning for Children, Youth and Families</u></p> <p><i>Outcome: Broad acknowledgment exists that the Comp. Plan is the County's plan for its children/families</i></p>	<ul style="list-style-type: none"> ▪ Lead and facilitate a local coordinated, comprehensive planning process for services to children/families including mapping, data analysis, priorities, strategies and measurement ▪ Promote broad organizational leadership in implementing the plan ▪ Provide leadership and focus for addressing priority areas developed through the planning process ▪ Promote public/community awareness of commission purposes and prevention issues ▪ Identify resource development strategies for plan implementation ▪ Promote and incorporate Comp. Plan into local planning and resource development efforts 	<ul style="list-style-type: none"> • Develop broad community participation in the planning process including appropriate governmental, non-profit agencies and a cross-section of community members representing the diversity of Lane County • Plan is implemented by a wide variety of community entities • Promote and facilitate citizen participation in project and program development, including diverse communities and youth • LCCCF media subcommittee generates guest editorials, press releases and helps publicize issues concerning children/families • Staff and LCCCF members build relationships that result in increased success of plan implementation • Staff provide grant-writing/seeking Technical Assistance • Use LCCCF 10 year anniversary as opportunity to educate the community on accomplishments in the field of prevention as well as issues concerning children/families • Completion of joint State agency Common Allocation Form is facilitated by LCCCF • Staff incorporate plan into all RFP and contracting processes • Provide TA to community members needing to use plan in local/state grant applications • Encourage other local funders to incorporate plan into RFP and other funding processes (eg. Lane County HHS, DYS, United Way) 	<ul style="list-style-type: none"> ▪ Plan is submitted by the due date and accepted by OCCF ▪ Comp. plan strategies/outcomes are identified from Best/Promising Practices ▪ Plan has been reviewed by community cultural competency experts ▪ Plan is used by LCCCF in making fund allocation decisions and in RFP processes ▪ Plan implementation is lead by a wide variety of organizations within County ▪ Data collection plans are developed and implemented in 3 core areas: early childhood, juvenile crime, Youth ATOD ▪ Data on plan targets are collected and reported to all interested partners 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Plan and all required Logic Models and Measurement Plans were completed and submitted to OCCF on time <input checked="" type="checkbox"/> All required outcomes in Measurement Plans are developed from Best Practices <input checked="" type="checkbox"/> In January 2003, the SB555 Cultural Competency Consultation Group submitted a detailed report on Lane County's Comprehensive Plan, recommendations are being implemented <input checked="" type="checkbox"/> Comprehensive Plan formed the basis of LCCCF's '03-'05 Planning process. All LCCCF RFPs require applicants to use the Plan when making funding requests <input checked="" type="checkbox"/> Lane County's very broad plan for children and families is being implemented by the County's full spectrum of social service agencies, government entities and schools <input checked="" type="checkbox"/> Data is being collected according to the required Measurement Plans which focus on the 3 core areas <input checked="" type="checkbox"/> Reports have not yet been generated as the data collection processes are still too young

Lane County Commission on Children and Families Self - Assessment Tool

Period Assessed: July 2002 to June 2003

Focus Areas	Objectives	Examples of Activities	Measurement Processes	Success
<p>Community Building and Mobilization</p> <p><i>Outcome: Improve community knowledge and positive expectations regarding children/families</i></p>	<ul style="list-style-type: none"> ▪ Educate the community about the needs and issues of children, youth and families on chosen CCF supergoals, e.g., vulnerable and disengaged youth (2003-05 supergoal) 	<ul style="list-style-type: none"> ▪ Use community meetings, trainings and other forums to examine the effective community-based strategies for supporting children, youth and families in Lane County ▪ Advertise and reward "success stories" resulting from personal/ community action ▪ Advocate for and support positive action by individuals, neighborhood associations/groups, businesses, faith-based groups, and other community organizations 	<ul style="list-style-type: none"> ▪ Increase knowledge of local conditions or issues for children and families ▪ Increase in community investments: donations or volunteerism 	<p><input checked="" type="checkbox"/> County departments (HHS, DCF) are currently collaborating to develop community surveys to measure the impact of community mobilization activities</p>
<p><i>Outcome: Engaged individuals/organizations supporting children/families</i></p>	<ul style="list-style-type: none"> ▪ Build positive relationships ▪ Increase citizen involvement in community issues/opportunities 	<ul style="list-style-type: none"> ▪ Support recruitment and training of volunteers (including bi-lingual/bi-cultural) to support agencies serving families/children ▪ Use advocacy, training and TA to support the development of family and youth-friendly practices among community employers, schools and service providers ▪ Increase citizen participation (e.g., youth, parents, consumers) on provider and government committees/commissions ▪ Increase voter turnout on child-/family-related issues 	<ul style="list-style-type: none"> ▪ Increase in volunteerism ▪ Identify new family-friendly public and private sector policies and practices 	<p><input checked="" type="checkbox"/> Community Survey being developed to measure these outcomes</p>

Lane County Commission on Children and Families Self-Assessment Tool

Period Assessed: July 2002 to June 2003

Focus Areas	Objectives	Examples of Activities	Measurement Processes	Success
<p><i>Outcome: Safe, welcoming community environments and activities</i></p>	<ul style="list-style-type: none"> ▪ Expand accessibility, appropriateness and range of environments and activities for children/families 	<ul style="list-style-type: none"> ▪ Support and co-sponsor family friendly community activities and events (FRCs) ▪ Develop environments and activities that respond to a range of ages and interests (FRCs) 	<ul style="list-style-type: none"> ▪ Adults know the children in their neighborhood ▪ Family-focused activities/events occur at both urban and rural FRCs 	<p><input checked="" type="checkbox"/> Information to be collected from Community Survey</p> <p><input checked="" type="checkbox"/> FRCs served both children and parents at family-focused activities/events throughout Lane County</p>
<p><u>Community Building and Mobilization (cont.)</u></p> <p><i>Outcome: Respectful inclusion of all community members</i></p>	<ul style="list-style-type: none"> ▪ Expand support for diversity and inclusion ▪ Trainings are conducted for LCCCF members/community on relevant issues 	<ul style="list-style-type: none"> ▪ Offer trainings to increase responsiveness to diversity among community members, volunteers, service providers, funders and others ▪ Support community activities that increase appreciation of diversity ▪ Involve youth in roles where they can contribute to their community while developing their own skills ▪ Implement CCCG recommendations 	<ul style="list-style-type: none"> ▪ Inclusive, effective community decision-making influences services and supports ▪ Community trainings are held on a variety of diversity topics 	<p><input checked="" type="checkbox"/> Decision-making incorporates views of staff, LCCCF members as well as the broader community through a variety of advisory bodies such as: the Family Advisory Council, the Early Childhood Planning Team, FVRI teams, etc. Every effort is made to include parents, youth, consumers, in the decision-making processes</p> <p><input checked="" type="checkbox"/> A community/provider training was held on Best/Promising Practices in May, 2003, 45 people attended</p>

Lane County Commission on Children and Families Self-Assessment Tool

Period Assessed: July 2002 to June 2003

Focus Areas	Objectives	Examples of Activities	Measurement Processes	Success
<p><i>Outcome: Strong linkages between community and formal service system</i></p>	<ul style="list-style-type: none"> ▪ Increase linkages between community and formal service systems ▪ Coordinate LCCCF meetings and operations • Provide training and technical assistance to LCCCF members, and community at large 	<ul style="list-style-type: none"> ▪ Invest public/private and monetary/in-kind resources in community strategies/initiatives as well as formal systems ▪ Engage community members in effective informed decision-making that influences formal and informal systems (LCCCF) ▪ Provide a variety of practical trainings and TA seminars to service providers and community ▪ Collaborate with other agencies/funders to provide community forums on current issues and concerns (e.g., State budget deficits, volunteerism, etc.) ▪ Facilitate development of new partnerships and help establish new collaborative efforts ▪ Partner in collaborative community efforts and bring in expertise on children/families and prevention 	<ul style="list-style-type: none"> ▪ Policies/procedures support community/service system collaboration ▪ Time studies of LCCCF staff show broad contact with community ▪ Monetary and in-kind resources are leveraged/blended 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Public forums on child mental health issues were held to increase the communication and connection between community and mental health service systems partners <input checked="" type="checkbox"/> Informal assessment shows significant staff time is spent in contact with community at public meetings, responding to requests for service information and data, etc. <input checked="" type="checkbox"/> During this period LCCCF leveraged and blended funding with a variety of governmental funders and community service providers (e.g. Lane ESD—Community Safety Net; Schools—FRGs, HHS—Prevention Coordinator; all LCCCF subcontractors provide leveraged resources; etc.

Lane County Commission on Children and Families Self-Assessment Tool

Period Assessed: July 2002 to June 2003

Focus Areas	Objectives	Examples of Activities	Measurement Processes	Success
<p><u>Monitoring and Evaluation</u></p> <p><i>Outcome: Information collected illustrates results of LCCCF-funded programs and Comp. Plan targets</i></p>	<ul style="list-style-type: none"> • Provide information/resources regarding best practices for programs/policies in Lane County • Develop, organize and implement monitoring and evaluation systems combining a performance measurement system, with Oregon Commission on Children and Families funding requirements and the Comprehensive Plan • Monitor the progress of comprehensive plan targets with other community partners • Use data to assist LCCCF members and the community to make informed decisions regarding allocation of resources and achieving targets identified in the comprehensive plan 	<ul style="list-style-type: none"> • Trainings and TA offered to providers on Best Practices, program evaluation, grant-writing, etc. • Create a pilot project to assist local agencies collect data and evidence supporting best or promising practice designation for existing programs/services. Focus on agencies serving populations from diverse cultures. • Clear monitoring and evaluation policies/procedures are established and used for locally LCCCF funds • Monitor the outcomes of activities and initiatives funded by LCCCF dollars using the OCCF FMORS system • Evaluation processes are developed to measure progress toward Comprehensive Plan targets • Facilitate a process of regularly analyzing outcomes from the implementation of the comprehensive plan • LCCCF members, other funders and community include information from monitoring/evaluation processes when making informed decisions in future planning and community building efforts • Use monitoring/evaluation data to identify successful services, strengthen existing services, further best practices and identify unmet needs 	<ul style="list-style-type: none"> • Program information is accurately reported on FMORS database when due • Comprehensive materials are prepared for LCCCF members, partners and community providing sufficient information to identify trends and -emerging issues 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> All required data is submitted quarterly on the FMORS database to OCCF. Results are presented biannually to LCCCF <input checked="" type="checkbox"/> During LCCCF meetings and a variety of other community meetings staff present information on trends and issues affecting children and families in Lane County

<p><u>Managing Resources</u></p> <p><i>Outcome: Resources (federal, State and local) are available to LCCCF and effectively managed</i></p>	<ul style="list-style-type: none"> • Create RFP and other bidding processes in accordance with Lane County, State and federal regulations • Develop and monitor LCCCF-funded contracts using established standards for contract management and measurement • Develop and implement policies, procedures and internal controls for LCCCF operations, e.g., preparation of required reports, budgets, fiscal record-keeping, etc. • Develop a working knowledge of applicable state and federal statutes, rules and regulations • Respond to requests for information and technical assistance from communities, state agencies, legislators and other interested entities • Manage operations of Department of Children and Families including supervision of staff, staff development, and fulfillment of duties as required of a department within county government 	<ul style="list-style-type: none"> • Staff develops LCCCF RFP(s) and other bidding processes based on those strategies identified in the Comprehensive Plan and prioritized by the LCCCF • Staff develop contracts based on standards of practice for programs selected for funding by the LCCCF • Standards of practice include selection of meaningful, measurable outcomes and adherence to County contracting requirements • Policies are developed with LCCCF members that guide LCCCF operations (DCF?) • Staff are trained and able to respond to requests for information, have skills for facilitation and community-building • Staff serve as liaison and spokesperson to State and local agencies and organizations • Prepare county budgets and complete appropriate fiscal record keeping procedures 	<ul style="list-style-type: none"> • Contracts include adequate workplans, measurement info and follow-up • Fiscal record-keeping and office operations reflect quality implementation of internal controls and records management • Meeting packets include complete agendas and issue briefs • Information/ emails broadly distributed to community and partners 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> All LCCCF subcontracts for services include detailed, standard workplans requiring both quantitative and qualitative measurement information <input checked="" type="checkbox"/> Fiscal record-keeping and office operations are maintained efficiently passing both internal and external audits <input checked="" type="checkbox"/> Monthly LCCCF meeting packets have included complete agendas, minutes of previous meeting, issue briefs and other relevant information to ensure the smooth running of regular LCCCF meeting <input checked="" type="checkbox"/> All staff regularly email LCCCF members, community and other partners broadly distributing information
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Commission on Children and Families 2003-2005 Work Plan

Biennial Supergoal: Youth

Focus Areas	Objective	Activity	Connection to SB555	Timeline/Who is responsible?
<u>Overall Operations</u>	<ul style="list-style-type: none"> ▪ To allow for community and local citizen involvement and input to the Commission on Children and Families. 	<ul style="list-style-type: none"> ▪ Hold monthly Commission Meetings 	By-law requirement	Monthly
	<ul style="list-style-type: none"> ▪ Continue integrating youth into policy and decision-making practices 	<ul style="list-style-type: none"> ▪ Provide transportation and other support to youth Commission members to ensure regular attendance at meetings 	CCCG recommendation	Ongoing. Staff to make initial contact and email CCF with needs.
	<ul style="list-style-type: none"> • Engage BCC on matters concerning children, youth and families in Lane County 	<ul style="list-style-type: none"> ▪ Hold two joint BCC/CCF meetings per year • Commissioners to present issues to BCC during public comment periods 	<ul style="list-style-type: none"> ▪ By-law requirement ▪ Assist BCC in understanding of children's needs/issues 	Ongoing, as decided by CCF
		<ul style="list-style-type: none"> ▪ Monitor and advise BCC on state legislative activity concerning children, youth and families, with the support of DCF staff and County Intergovernmental Relations Manager 	BCC request	Throughout 2003 legislative session
The following subcommittees will meet on an as needed basis:	<u>Executive subcommittee</u>	<ul style="list-style-type: none"> • Develop monthly meeting agendas including open discussion time for members (e.g. Commissioner Remonstrances) • Convene between meetings to take action on items needing immediate attention • Examine CCF and subcommittee structure • Review upcoming issues for presentation to BCC • Develop schedule for CCF self-education 	By-law requirement	Monthly and as needed

	<u>Membership subcommittee</u>	<ul style="list-style-type: none"> Recruit, interview and nominate new members representing the cultural diversity (especially youth) of Lane County as needed to maintain full participation Once recruited, orient, train and support new members 	By-law requirement	As needed
	<u>Planning Subcommittee</u>	<ul style="list-style-type: none"> Develop a biennial workplan for CCF Provide recommendations for the allocation of discretionary funds as available 	Add to by-laws?	November 2003 - March 2004
	<u>Youth Advisory Council</u>	<ul style="list-style-type: none"> Youth Engagement Encourage, support positive youth leadership 	Need to review	Fall 2003
	<u>Family Advisory Council (FAC)</u>	<ul style="list-style-type: none"> Maintain adequate participation by consumer/family members Include CCF in development of workplan and inclusion in by-laws Develop and distribute 4th-12th grade Resource Guide for Families Explore holding Community Conversations throughout Lane County Make recommendations to CCF on funding and activities which address the needs and concerns of families Provide leadership and perspective on community engagement efforts Respond to requests from CCF 	Add to by-laws	Ongoing and monthly meetings
	<u>Early Childhood Team</u>	<ul style="list-style-type: none"> Provide analysis and recommendations to CCF on the status of young children in Lane County Support training for providers—e.g., child mental health issues 	Also functions as Early Childhood Planning Team	Bi-monthly

	<p><u>Lane County Family Resource Center Advisory Committee</u></p>	<ul style="list-style-type: none"> ▪ Convene an initial meeting of community partners supporting Family Resource Centers, including especially parents and school staff ▪ Increase capacity, support and access to Family Resource Centers and Community Safety Nets • Hold Commission meetings at Family Resource Centers <ul style="list-style-type: none"> ▪ Encourage Commission members to "adopt-a-Family Resource Center" ▪ Enhance and expand joint service delivery models throughout Lane County • Meet with school admin staff, teachers, PTAs to understand needs of school staff in supporting children and their families (work with FRC's) • Hold at least one community resource forums including schools/child care providers and human service providers 	HLO #s 4, 19	Winter 2003
	<p>• Increase opportunities for schools, child care providers/human service providers to connect around the needs of children and families</p> <p><u>SB555 Subcommittees (Steering Committee, Coordinated Workgroup)</u></p> <ul style="list-style-type: none"> ▪ Develop policies and recommendations supporting county-wide implementation of SB 555 	<ul style="list-style-type: none"> ▪ Convene as needed to ensure implementation of SB555 comprehensive planning process 	State mandate	As needed
	<p><u>Legislative</u></p>	<ul style="list-style-type: none"> ▪ Work with County legislative staff and process to research, monitor and set priority for CCF legislative action (proactive and reactive) 	Recommended	Jan-June 2005
	<p><u>Media/Public Relations</u></p>	<ul style="list-style-type: none"> ▪ Create both reactive and proactive communications regarding events, activities, issues, policy-making related to CCF work 	Recommended	As needed

	<u>Family Violence Response Initiative</u>	<ul style="list-style-type: none"> ▪ Fulfill duties as committed member of Executive Committee 		
	<u>Diversity Implementation Plan</u>	<ul style="list-style-type: none"> ▪ Participate in development of Phase II ▪ Assist with facilitation 		
	<u>Early Intervention Council</u>	<ul style="list-style-type: none"> ▪ Attend monthly general membership and quarterly SOC meetings 	Mandated	
<u>Prevention</u>	<ul style="list-style-type: none"> ▪ Champion the value of Prevention throughout Lane County 	<ul style="list-style-type: none"> ▪ At least two continuing education/informational trainings (20 minutes, expert presentation) will be provided to CCF members during regular meeting times (e.g. Assets, Protective factors, etc.) ▪ Entertain community presentations on evidence-based prevention programs which "make a difference", current trends and issues ▪ Share knowledge of prevention programs, trends and issues, in a broad array of community settings 	HLO's 4-7, 9-12, 15-18	November 2003, March 2004
		<ul style="list-style-type: none"> ▪ Meet with legislators to educate on importance and value of CCF funded programs (HS, CN, FRCs, CASA, etc.) 	HLO 19	Spring 2004, 2005
	<ul style="list-style-type: none"> ▪ Increase community support (donations) for Prevention through community partnerships and education 	<ul style="list-style-type: none"> ▪ Coordinate and support community efforts to explore alternative, stable funding to support Prevention work 	SB555	Fall 2003

		<ul style="list-style-type: none"> Review County General Funds expenditures on children and families Discuss mutually informed funding decisions with the Human Services Commission Develop ways to connect with BCC on the importance of financially supporting Prevention activities for children and families (e.g., include item in joint BCC/CCF meetings) Support/endorse ongoing and new General Fund dollars from the BCC for Prevention activities 	HLO 19	Ongoing as opportunities arise
<u>Cultural Competency</u>	<ul style="list-style-type: none"> Champion cultural competency policies and practices in all commission objectives, activities and recruitment practices 	<ul style="list-style-type: none"> Incorporate culturally competent practices into DCF/CCF RFP contracting processes (e.g. require \$500 be spent on expenses to improve service to a culturally diverse population) Pilot process whereby subcontractors have access to central "pot" of money to pay for interpretation expenses Support the recommendations of the SB555 Cultural Competency Consultation Group Participate in the County Diversity Implementation Plan development 	CCC6 SB555	Ongoing Ongoing
<u>Child Mental Health</u>	<ul style="list-style-type: none"> Encourage dissemination of information public education regarding child mental health issues 	<ul style="list-style-type: none"> Promote Child Mental Health Week including a variety of partners and activities 	HLO 19, 4	
	<ul style="list-style-type: none"> Increase understanding of child mental health issues as identified in the 2002 Child Mental Health Forums 	<ul style="list-style-type: none"> Encourage United Way's Youth on Track, Lane County Mental Health Advisory Committee to work on issue of parents having to relinquish custody of their children when seeking inpatient treatment options 	HLO 19	Summer 2003

	<ul style="list-style-type: none"> ▪ Increase respite care opportunities 	<ul style="list-style-type: none"> ▪ Encourage increased funding for mutual parent respite program ▪ Offer one afternoon of parent respite implemented by LCCCF members as volunteers. Include media attention to illustrate need. 	HLO 4	3
<u>Family Violence Response Initiative (FVRI)</u>	<ul style="list-style-type: none"> ▪ Champion "Greenbook" approaches throughout the County 	<ul style="list-style-type: none"> ▪ Sponsor one FVRI activity 	HLOs #2, 4	Spring 2004
	<ul style="list-style-type: none"> ▪ Integrate "Greenbook" approaches to domestic violence and child maltreatment into the goals, objectives and activities of the CCF 	<ul style="list-style-type: none"> ▪ Receive training from FVRI at least once/year 	HLOs #2, 4	Fall 2003, 2004
		<ul style="list-style-type: none"> ▪ Review FVRI newsletters regularly 	HLOs #2, 4	Quarterly
<u>Youth</u>	<ul style="list-style-type: none"> • Increase community planning and advocacy for non-adjudicated at-risk youth 	<ul style="list-style-type: none"> • Promote: national runaway prevention week, national safe place week in collaboration with community members and providers (e.g., public forum, media attention) • Increase understanding of issues facing homeless, runaway and at-risk youth • Develop county interdisciplinary task force to examine and integrate services and prevention supports for non-adjudicated youth. Include "GAP Kids" issues, CO-Op co-location project, and system collaboration for youth in DYS. 	HLO 13-15	Nov. 8-12 2003 Nov. 2004, and 2 nd week Mar. 2003/ 2004

	<ul style="list-style-type: none"> • Increase and support positive youth leadership opportunities 	<ul style="list-style-type: none"> • BCC/CCF joint "youth in government" project 	HLO 13-15	Winter 2003
<u>Childcare</u>	<ul style="list-style-type: none"> ▪ Support innovative practices to increase compensation for childcare providers ▪ Support increased availability of infant childcare (0-3) 	<ul style="list-style-type: none"> ▪ Endorse LaneCARES program and encourage BCC to renew funding ▪ OSCDC expansion in county building includes additional slots for infants/toddlers and crisis drop-in for County Courthouse? 	HLO 8 (addresses infant/toddler, employer supported, subsidized childcare)	April 2004, 2005 TBD